



KRUPANIDHI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to RGUHS, Bengaluru)
Accredited with Grade 'A' by NAAC, Bengaluru | ISO 9001 - 2015 Certified
12/1, CHIKKA BELLANDUR, CARMELARAM POST, VARTHUR HOBLI, BANGALORE - 560 035



2.6.2. Attainment of programme outcomes and course outcomes are evaluated by the institution.

Evaluation procedure for CO-PO attainment



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Procedure Manual
(ISO 9001:2015)

Doc. No: **PM/L2**

Release No. **1.0**

Date:

Section: **PP 05**

PP/05 – Procedure for Students & Staff Evaluation Process

1. Purpose

- 1.1 To evaluate students effectively as part of performance appraisal.
- 2.2 To evaluate department faculty effectively as a part of performance appraisal.

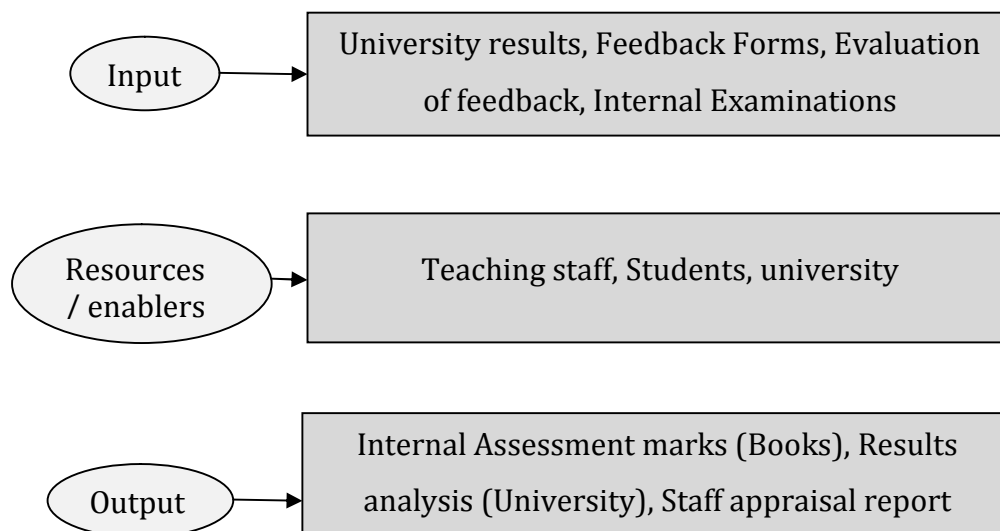
2. Scope

- 2.1 All the UG / PG students and faculty of pharmacy, physiotherapy, degree, and management department of KCP.

3. Process owner

- 3.1 Head of the department / Dean

4. Process flow



5. Process

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Designation: **ISO Coordinator**

Approved by: **Dr. Samuel Paul Isaac**
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5.1 Planning

Carry out necessary planning of evaluation process with the resources required. Ensure that the scheme of evaluation for internal assessment and External examination is available.

5.2 Evaluation of Students

- a) HOD/Dean has to maintain the performance of the students in the internal assessment tests year/semester wise as a part of student's internal evaluation.
- b) HOD/Dean has to maintain the results of University examination semester wise in comparison with the past three years results in the form of statistics / bar graph as a part of student's evaluation.
- c) HOD/Dean has to evaluate the number of students successfully completed year wise for the past seven years and is maintained as success rate of the students as per **R/PP 05/01**.
- d) HOD/Dean has to evaluate the academic performance of the students and is maintained year wise as academic performance index as per **R/PP 05/02**.
- e) HOD/Dean has to maintain the record of the student placed and students pursuing higher studies and assessed year wise as per **R/PP 05/03**.

5.3 Evaluation of Staff

- a) Heads of department periodically (Weekly) review the syllabus covered with respect to Course plan of their respective subject, to ensure the Progress made as per the Course plan.
- b) The coordinators Report on Syllabus Status is prepared in **R/PP05/04**, which shows the status of the syllabus completed after each week and forwarded to principal.

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- c) Deficiencies and Variations if any are brought to the notice of the staff and dealt with accordingly as per Non - conformity and corrective action requirement of 10.2 in Quality Manual.
- d) Deviations and Variations if any from the plan are brought to the notice of the staff, advice to cover the deviations in next upcoming week.
- e) Feedback is obtained from the student as per **R/PP05/05** are reviewed, consolidated and feedback evaluated Report is prepared as per **R/PP05/06**.
- f) Based on the acceptance level of satisfaction, HOD interacts with the faculty concerned and arrives at the corrective action in the form of training needs, up gradation etc where required.
- g) The evaluation of the teaching performance of the staff in university results of each year/semester / section in various subjects is as per Staff Results Appraisal Report **R/PP 05/07**.
- h) The overall performance and development of the faculty as per outcome based goal setting staff appraisal annual report as per **R/PP05/08**. Consolidated annual performance of the faculty which includes HOD's evaluation, Result Analysis, Students Feedback, achievement of stated goals, other faculty developments, etc.,

5.4 Reviewing the Plans

Monitor the policies and programmes with the help of compliances and bring about Corrective & Preventive Actions. Faculty talent and development needs to be maintained.

6. Key performance indicators

- 6.1 University results in each year/semester
- 6.2 Success rate of the department
- 6.3 Academic performance index
- 6.4 Placement and higher studies

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- 6.1 Status of syllabus and its monitoring
- 6.2 Feedback from Students
- 6.3 Staff Performance Appraisal

7. Records

- 7.1 Department Success Rate - R/PP 05/01
- 7.2 Department Academic Performance - R/PP 05/02
- 7.3 Students Placement and Pursuing Higher Studies - R/PP 05/03
- 7.1 Weekly Report on Syllabus and its Monitoring - R/PP 05/04
- 7.2 Student Feedback Form - R/PP 05/05
- 7.3 Evaluation of Feedback - R/PP 05/06
- 7.4 Staff Results Appraisal Report - R/PP 05/07
- 7.5 Goal Setting Staff Appraisal Annual Report - R/PP 05/08

8. Documents Referred

- 8.1 Quality Manual
(Clause: 6.3, 7.1.3, 7.1.4, 8.2.1, 9.1.2, 9.1.3, 10.3, 10.2)
- 8.2 Institute Policies & Guidelines

9. Other Documents

- 9.1 Internal Evaluation Assessment Report
- 9.2 Faculty Talent Attrition Form

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KRUPANIDHI COLLEGE OF PHARMACY, BANGALORE

Annexure 3: Quality Objectives of the Institution

Obj. No.	Quality Objective	Element of Quality Policy	Measurement	Responsibility	Conformity of service	Target date	Resources required	Evaluation of results	Target
01	To impart quality education to the students admitted to the institution	To impart quality education to the students as per RGHUS	Student feedback and Staff appraisal report	Principal, HOD's, faculty	HOD's weekly report on syllabus	Before last working day of every semester /year/ results of semester	Class rooms, equipped labs, teaching and non-teaching staff	% of Pass in each semester/Year	Feedback rating =8.0 Staff results appraisal = 80 %
02	To turn the students in to professional with deep knowledge	Aims at grooming talents and turning its students in to top quality professionals With deep knowledge	Faculty qualification & retention, Success rate of the students	Principal, HOD's, faculty	Graduates	After the delectation final results	Class rooms, equipped labs, teaching and non-teaching staff	% of student graduation	Graduation = 90 %
03	To train the students with professional ethics and employable	Top quality professionals with professional ethics and employability	Students placed and pursuing higher studies	Head of placement, Alumni Association, HODs	Employment / Higher study	After the completion of graduation	Placement Cell, Alumni Association	% of students placed	Placements = 60 %
04	To be certified to ISO 9001 - 2015 Standards. Comply with applicable regulatory requirements	Committed to comply with quality management system and improve continually	ISO Certificate / NC's and Areas of concerns	Top management, ISO Coordinator	Documentation in each process	Every year in the month of august	QMS standards, Quality manuals	Internal and External audits	Reduce the area of concerns by 20%
05	To improve staff competency through quality improvement programs	To impart quality education, knowledge, professionalism, employability and progress continually	Participation / attended Certificates	Top management, HOD's, Staff	Implementation of knowledge through lecture	End of academic year	Finance, workshop, conference, FDP, etc.,	Details of programs attended by staff	Programs attended = 30
06	To provide all round development of the students through seminars, industry interaction, etc.,	To enhance the knowledge, professionalism and continual improvement	Development Programs	Top management, HOD's, Staff and students	Seminar, industry interaction, etc report	End of academic year	Finance, workshop, conference, industry, etc.,	Details of programs conducted to the students	Programs = 10



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Quality Objectives of the Institution *and its Attainment*

Obj. No.	Quality Objective	Measurement	Target	2017 - 2018	2018 - 2019	2019 - 2020	2020-2021		
01	To impart quality education to the students admitted to the institution	Student feedback And Staff appraisal report	Feedback rating =8.0 Staff results appraisal = 80 %	Feedback= 8.5	Feedback= 9.5	Feedback= 9.0	Feedback= 9.0		
02	To turn the students in to professionals with deep knowledge	Faculty qualification & retention, Success rate of the students	Graduation = 90 %	Graduation = 90 % (4 Rank in Pharmacy)	Graduation = 90 % (9 Rank in Pharmacy)	Graduation = 90 % (16 Rank in Pharmacy)	Graduation = 90 % (43 Rank in Pharmacy)		
03	To train the students with professional ethics and employable	Students placed and pursuing higher studies	Placements & higher studies = 70 %	Placements = 80 %	Placements = 85 %	Placements = 95%	Placements = 90%		
04	To be certified to ISO 9001 - 2015 Standards. Comply with applicable regulatory requirements	ISO Certificate	Reduce the area of concerns by 20%	Reduce the area of concerns by 30%	Reduce the area of concerns by 20%	Reduce the area of concerns by 20%	Reduce the area of concerns by 20%		
05	To improve staff competency through quality improvement programs	Participation / attended Certificates	Programs attended = 30	Programs attended = 40	Programs attended = 40	Programs attended = 60	Programs attended = 65		
06	To provide all round development of the students through seminars,	Development Programs	Programs conducted = 10	Programs conducted = 10	Programs conducted = 30	Programs conducted = 30	Programs conducted = 20		



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	industry interaction, etc.,								
07	To provide the research for students and faculty	Development programs	Programs conducted 4	Programs conducted 3 Published UGC/SCOPUS/Webof Science Papers 9	Programs conducted 5 Published UGC/SCOPUS/Webof Science Papers 19	Programs conducted 4 Published UGC/SCOPUS/Webof Science Papers 40	Programs conducted 7 Published UGC/SCOPUS/Webof Science Papers 38		
08	Publish book chapters	Faculty publication	4	31	23	18	22		
09	Funded projects	Government	5 lakhs	2.5 lakhs	3.65 lakhs	6.3 lakhs	45 thousand		
10	MOUs with industry and academia	Year wise MOUs	5 per year	10	9	9	7		


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